

## Studio Information & Policies

### PLEASE SIGN

Student's Name\_\_\_\_\_ Parent's Signature\_\_\_\_\_

### DANCEWEAR & SHOES

\*Dancewear and appropriate shoes for each type of dance is required to participate in dance class.

\*Hair needs to be arranged so it will not interfere with student's concentration; off of face.

### BAD WEATHER

Follow the school's cancellation notices.

### HOLIDAYS

Holidays will generally follow school schedules. Holiday dates will be posted and notes will be given to your children prior to holiday periods. We do not close for Teacher Workdays.

### ATTENDANCE

Students must be on time no earlier than 10 minutes before their class begins and should be promptly picked up at the end of their class. Students who are not picked up by 10 minutes after their last class is over; will be charged a \$15 fee for every 10 minutes they are there. Attendance is extremely important to your child's ability to learn as well as the class's ability to move forward. Students must meet at least 75% of scheduled classes to participate in recital. This includes students who have already purchased costumes. Please make every effort to have your child at every class!

### TUITION

**Tuition remains the same for every month. (Payment for the month is a set fee even if the dancer does not attend class any that month.)** It is payable monthly on the first day of the month regardless of absences. Tuition paid after the 10th will be charged an overdue fee of \$10. Students who have tuition that is overdue will be unable to continue participating in classes until tuition is paid!! **There will be no refunds on registration fees or monthly tuition. Also, deposits and full payment on costumes will be non-refundable.** (Note: Costume companies will not refund or accept a costume back!!) All fees must be paid in full and up to date before costumes will be ordered for that student as well as receive costumes or participate in recital! **There will be a \$35 fee for all returned checks. If a returned check is received, all payments from that point on should be paid in cash or money orders only. No payments in the form of a check will be accepted after May 5th!** Statements will be sent out during the previous month as a reminder. Please label checks with student's name or write name on envelope if paying with cash. All students are required to pay a \$35 deposit fee per costume that will be due by Oct. 5<sup>th</sup>. The remaining costume balance will be due Nov. 9<sup>th</sup>. Costumes will not be ordered unless tuition is up to date and payments for costumes have been made. All students are required to pay a recital fee and that info will be given out in January 2024.

### OTHER

\*No chewing gum, food or drink during class. **\*POLICIES ARE SUBJECT TO CHANGE.\*** If you have any questions or comments, please feel free to discuss it with me whenever it does not interfere with a class.